

**Form**

To: Government Property Administrator  
Government Property Agency  
9/F, South Tower,  
West Kowloon Government Offices  
11 Hoi Ting Road, Yau Ma Tei  
Kowloon  
(Attn. : **Ms. SO Siu-ting**)

**Invitation for Expression of Interest for  
Provision of Agency Services for the  
Purchase of Non-domestic Premises in the Hong Kong Special Administrative Region**

We refer to your post on website dated **23 April 2026** regarding the subject matter.

Our company is interested in providing the above agency services to the Government Property Agency and would attach the following for your reference:

- (a) a copy of our valid Estate Agent's Licence (Company) and valid Statement of Particulars of Business granted by the Estate Agents Authority; and
- (b) supporting information on our proven experience in (i) practicing agency services in respect of commercial and/or industrial premises (excluding carparks) in Hong Kong within the past three years from the date of above-mentioned post and (ii) acting as vendors'/purchasers' estate agent in at least two commercial premises plus one commercial or industrial premises (excluding carparks) in Hong Kong each at a purchase price over \$75 million within the past three years from the date of above-mentioned post.

We set out below our email address, the name of contact person, his/her telephone number and/or fax number.

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Authorised Signature

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Name of Authorised Signatory  
(in block letters)

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Position of Authorised Signatory  
(in block letters)

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Name of Company  
(in block letters)

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Date

:

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[Please affix  
company chop  
here.]